Westerly Public Schools
Central Registration
23 Highland Avenue, Babcock Hall
401-315-1502 (call for an appointment)
401-348-2707 (fax)
mbarber@westerly.k12.ri.us



Registration Packet Preschool & Kindergarten

Documents/Forms Required for Registration:

- Completed Student Registration Packet (Pre-K & Kindergarten registration must also complete Development Survey)
- Child's Original Birth Certificate or Passport
- Child's Immunization Records and Physical
- Proof of Residency (see below)
- Custody Papers (if applicable)
- Parent/Guardian Driver's License/State ID
- To make an appointment to register your child you must call the Student Registration Office at 401-315-1502.

If you are having difficulty presenting any of the required information, please let us know when scheduling your appointment.

Acceptable forms of Proof of Residency:

- o Rental/Lease Agreement/Mortgage Statement
- o Current Utility Bill
- Westerly Property Tax Bill
- State Housing Letter

Are you a Military Family? F	Please check one of the following	g:
□ Active	□ Guard	□ Reserves

It is the policy of Westerly Public Schools not to discriminate in its education programs, activities, or employment policies on the basis of age, color, gender, national origin, race, religion, sexual orientation, or disability. If special accommodations are needed, please call 401-315-1502, 48 hours in advance.

Westerly Public Schools

Student Registration Form (please complete one form for each child to be enrolled)

STUDENT INFORMATION	SASID#]	LASID#	
Student Name	_				
First Preferred Name	Condon	Middle M/F	Data of I	Last Rinth:	
Place of Birth:	Entering	Grade		School Year	
STUDENT RESIDENCE INF	ORMATION				
Home Address				~	
Street Addres Mailing Address (if different from above	1		City Home P	State hone	Zip
-				11011C	
Are you currently sharing your hom	e with another family?	Y	N		
If yes, does this family have children	en who attend Westerly P	Public Schools	? Y N	If yes, please li	st student/school below.
Student Name	School Name		Student 1	Name	School Name
HEAD OF HOUSEHOLD IN			FAMILY#		
Student lives with (circle one):	Both Parents Mother	Father	Guardian	Other (specify)	
Status of parents (check one):	Married Divorced	Widowed	Separate	d Single/Ne	ever Married
If divorced, who has legal custody	? Mother Father	(PLEASE A	ТТАСН СО	OPIES OF LEC	GAL DOCUMENTS)
Is there a custodial agreement in pl	lace? Yes Sole J	Joint			
Current Restraining Order? Yes	No Expiration	on Date:			
Are you the biological/adoptive pa	rent(s) of the child?	Yes No	If no, yo	ur relationship: _	
Father/Guardian		Mot	her/Guard	lian	
Name:		_ Nam	e:		
Address:		_ Addı	ress:		
Home Phone:		_Home Pho	ne:		
Cell/Pager:		_Cell/Pager:			
Email:Email:_					
Employer:		_Employer:_			
Work Phone:		_Work Phor	ne:		

Student Registration Form (Continued)					
MILITARY: Are you	or your spouse in acti	ive military? YES _			
Please indicate Branch	of Military (if application	able)			
SPECIAL SERVICES					
H	las your child received	any of the following	services? (Plea	se circle all that apply)	
Gifted Educatio	n Individual	Education Plan (IEF	504	Individualized Accommodation Plan	
SIBLINGS		<u> </u>	,		
Does your child have an	ny siblings that attend	Westerly Public Sch	nools?	_	
1	Name	Date of Birth	Grade	School	
EMERGENCY CON	TACT INFORMATION	ON		LASID#	
		be notified and are au	thorized to acc	ENT/GUARDIAN: ept responsibility for this child before the close of school.	
Relationship	Name		Home Phone	Cell Phone	
Relationship	Name		Home Phone	Cell Phone	
Relationship	Name		Home Phone	Cell Phone	
STUDENT TRANSPO	ORTATION NEEDS	8			
Does your child need	-	tation? Y N c choice for AM <u>an</u>		rness (if stated in IEP) Y N	
AM: Bus	Walker Droj	p-Off	PM: Bus	Walker Pick-Up	
In the event of early school closing (inclement weather) and in the event that no one is at home, my child has been instructed to follow this contingency plan: IF NO CONTINGENCY PLAN IS IN PLACE, your child will be taken back to the school they attend to await pick up by parent or designated contact. PLEASE BE AWARE that police may be contacted.					
Ice	ertify that I have comp	leted this registration	n form to the	best of my knowledge.	
Printed Name:		Relationship:		Date:	

Westerly Public Schools Race/Ethnicity Identification Form

First Middle Last Gender:MaleFemale Date of Birth: Ethnicity/Race Information – Part A & B New Federally Mandated Questions. Please answer both questions. Part A – Ethnicity: Is the student Hispanic or Latino? (Choose one only) YES NO Part B – Race: What is the student's race? (Choose one or more) American Indian or Alaska Native	Definition of Race and Used for Feder Ethnicity Hispanic A person o	Ethnic Categories
Ethnicity/Race Information – Part A & B New Federally Mandated Questions. Please answer both questions. Part A – Ethnicity: Is the student Hispanic or Latino? (Choose one only) YESNO Part B – Race: What is the student's race? (Choose one or more)	Definition of Race and Used for Feder Ethnicity Hispanic A person o	Ethnic Categories
Please answer both questions. Part A – Ethnicity: Is the student Hispanic or Latino? (Choose one only) YESNO Part B – Race: What is the student's race? (Choose one or more)	Definition of Race and Used for Feder Ethnicity Hispanic A person o	
Part A – Ethnicity: Is the student Hispanic or Latino? (Choose one only) YESNO Part B – Race: What is the student's race? (Choose one or more)	Used for Feder Ethnicity Hispanic A person o	
Is the student Hispanic or Latino? (Choose one only) YESNO Part B – Race: What is the student's race? (Choose one or more)	Ethnicity Hispanic A person o	
NO Part B – Race: What is the student's race? (Choose one or more)		of Cuban, Mexican, can, South Central or other Spanish origin, regardless of
American Indian or Alaska Native	of the origi and South Central An maintains t	laska Native naving origins in any inal peoples of North America (including nerica), and who tribal affiliation or y attachment.
AsianBlack or African AmericanNative Hawaiian or Other Pacific Islander	of the origi East, South Indian sub for exampl India, Japa Pakistan, tt Thailand, a Black or African Ameri A person h	naving origins in any inal peoples of the Far heast Asia, or the continent including, le, Cambodia, China, un, Korea, Malaysia, he Philippine Islands, and Vietnam.
White	Native Hawaiian or Oth A person h of the origi Hawaii, Gu Pacific Isla White A person h of the origi	ther Pacific Islander naving origins in any inal peoples of uam, Samoa, or other ands. aaving origins in any inal peoples of e Middle East, or



State of Rhode Island and Providence Plantations

DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION

Shepard Building 255 Westminster Street Providence, Rhode Island 02903-3400

Home Language Survey (HLS)

Dear Parent or Guardian,

The information requested on this form is necessary for the most appropriate school placement of your child, and will not be used for any other purposes¹.

Thank you for your collaboration.

Student N	lame:	
First	Middle	Last
Date of Bi	rth:	Place of Birth ² :
Month	Day Year	-
	Guardian Relationship to stude	nt:
Home Lar	nguage Code:	7

Language Background (Please check all that apply)					
1. What is the primary language used in the home, regardless of the language spoken by the student?	□ English	Other			
			. S	pecify	
2. What is the language most often spoken by the student?	☐ English	Other	1		
	2000	17100	S	pecify	
3. What is the language that the student first acquired?	☐ English	Other	S		
mac acquired.			S	pecify	
4. What language(s) does your child understand?	☐ English	Other	ā	49	
district.			S	pecify	
5. What language(s) does your child speak?	☐ English	□Other		□ Does not speak	
	ш	(III) (SAN) (III) (III)	Specify		
6. What language(s) does your child read?	☐ English	Other		□ Does not read	
o. What language(s) does your child read:	Псивия	Потпет	Specify		
7. What language(s) does your child write?	□ English	Other		□Does not write	
7. Wriat language(s) does your crind write:	☐ English	□omer _	Specify	LJ boes not write	

Required by Rhode Island Law (R.I.G.L. § 16-54-2) and the Equal Educational Opportunity Act (20 U.S.C. §1703(f))

² Families are not required to provide the place of birth, but providing the information can help LEAs to better prepare to be culturally responsive. Last Updated: 4/30/2020

Fan	nily Interview – Edu	icational Histo	гу	
 Do you think your child may have any difficenglish or any other language? If yes, please Yes* No Not sure "If yes, please explain." 	se describe them.			peak, read or write in
How severe do you think these difficulties are?	The same and the s	And a second		
2a. Has your child ever been referred for a spec *If referred for an evaluation, has your child bee *If referred for an evaluation, and identified has No Yes – Type of services received:	en identified? No Ye. your child ever received a	s*		?
2b. Age at which services received (Please check ☐ Birth to 3 years (Early Intervention) ☐ 3 to 5 2c. Does your child have an Individualized Education	years (Special Education)			
3. In which language do you prefer to receive or communications from the school or district?	ral	h Other	10-	cify
 In which language do you prefer to receive w communications from the school or district? 	ritten Englis	h Other	Spe	cify
Indicate date first enrolled in ANY U.S. school		- (ddf-mad		.901
Is there anything else you think is important for		m/dd/yyyy)	arial talants health	concerns etc.)
00 TA CO 100 TO		4.500.000 (100. 3.00 9).100		
		***************************************	0.001/0.00	
Signature of Parent or Guardian		Month:	Day: Date	Year:
Print Parent/Guardian Name OFFICIAL ENTRY O	ONLY - NAME/POSITION O	F PERSONNEL ADM	IINISTERING HLS	
Name:	Position:	TOTAL PROCESSION OF THE PROPERTY OF THE PROPER		
IF AN INTERPRETER IS PROVIDED, LIST NAME, PO	DSITION AND CREDENTIAL	5:		
NAME/POSITION OF QUALIFIED			TING INDIVIDUAL IN	TERVIEW
Name:	Position:			180000
IF AN INTERPRETER IS PROVIDED, LIST NAME, PO	SITION AND CREDENTIALS	St		
Oral Interview Necessary: YES NO	Date of Individual I			
NAME/POSITION OF QUALIFIER	D PERSONNEL ADMINISTI	Mon	NAME OF TAXABLE PARTY OF TAXABLE PARTY.	SSMENT
many outload quality	D I ENSONNEE ADMINISTR	MITO THE DATAGON	ide Scheening Asse	3311111
Name:	Position:			
IF AN INTERPRETER IS PROVIDED, LIST NAME, PO	SITION AND CREDENTIALS	ś:		
NAME/POSITION OF QUA	LIFIED PERSONNEL REPO	RTING THE LANGUA	AGE SCREENING SCO	RES
Name:	Position:			
Date of Screener: Month Day Year	Name of the Langu Assessment:	age Screening	Score achieved	
Proficiency Level Achieved: Entering 1 / Begin	nning 2 🗌 / Developing 3] / Bridging 5 [/ Rea	

Westerly Public Schools 23 Highland Avenue Westerly, RI 02891

AUTHORIZATION FOR RELEASE OF CONFIDENTIAL INFORMATION AND RECORDS

D	ecords	to	ha	ral	lancad	to:
к	ecoras	Ю	ne	re	ieasea	10.

	☐ Dunns Corners School	☐ Springbrook School	☐ State Street School
	8 1/2 Plateau Road	39 Springbrook Road	35 State Street
	Westerly, RI 02891	Westerly, RI 02891	Westerly, RI 02891
	Phone 401-348-2320	Phone 401-348-2296	Phone 401-348-2340
	Fax 401-348-2325	Fax 401-348-2305	Fax 401-348-2345
	☐ Westerly Middle School	☐ Westerly High School	☐ Central Registration
	10 Sandy Hill Road	23 Ward Avenue	23 Highland Avenue
	Westerly, RI 02891	Westerly, RI 02891	Westerly, RI 02891
	Phone 401-315-1601	Phone 401-315-1501	Phone 401-315-1502
	Fax 401-348-2752	Fax 401-315-1611	Fax 401-348-2707
Dear Sir or M	adam:		
			uesting that all academic and health records be
forwarded to tl	he address indicated above. Thank	you in advance for your immediate	e attention to this request.
			Sincerely,
			Dr. Mark Garceau
			Superintendent
Student'	's Full Legal Name (maiden name	e if applicable)	Grade OR Date of Graduation
		VIOUS SCHOOL INFORMA	
	riease ei	nclose a copy of this request with t	ne recoras
	School Name:		
	Street Address:		
	City/Town/Zip:		
	Attention:		
	Phone:	Fax:	
			it is required that a release form be signed. The
			, will grant the Westerly Public Schools the
necessary pern	nission to request and receive any a	and all previous school records.	
I hereby author	rize the release of records for the al	bove named student to the Westerly	Public Schools.
Date:	Signature:		
	Pare	ent/Legal Guardian/Student if over	18 Relationship to Student
		2	1

Westerly Public Schools Special Education Office 23 Highland Avenue Westerly, RI 02891

Authorization for Release of Information Special Education Records

Date:	
Regarding	DOB:
Student Name	
I/We hereby authorize the Westerly School Department	t to:release to and/orobtain from:
Name:	
(Name of School, Medical Facility, Person, Agency, Organization)	
Address:	Phone:
Special Education Documentation	
All Special Education Records	Evaluation Team Summary
Eligibility Statement	Meeting Minutes
IEP	Discharge Summary
Psychological Assessment	Social History
Neuropsychological Assessment	Speech Language Assessment
Educational Assessment	Occupational Therapy Assessment
Clinical Psychological Assessment	Physical Therapy Assessment
Psychiatric Evaluation Assessment	Adaptive PE Assessment
Neurological Assessment	Vision and Mobility Assessments
Medical Assessment	Observations
Assistive Technology Assessment	Functional Behavior Assessments
Consultation	Other
This information is needed for the following purpose:	
alcohol, drug abuse, or HIV (AIDS) testing are processed Alcohol and Drug Abuse, and RI Public Law Ch. 88-40	rther, I/We understand any of the records which involve ed under Federal Regulation 42 CFR, Confidentiality of 05, Sec. 23.
This authorization shall be effective one year from date	signed and can be withdrawn at any time.
Signed: Parent or Legal Guardian	Student if Age 18
Faicin of Legal Guardian	Student II Age 10
Relationship	Date

Westerly Public Schools Residency Policy

Residency Requirements

1. Policy

- 1.1 Only children who reside in Westerly, residency being defined by the Rhode Island General Laws 16-64-1, and who are legally under control of the adults with whom they reside shall beallowed to attend the Westerly Public Schools.
- 1.2 Parents of non-resident children may request, in writing, from the Superintendent of Schools, permission for a child or children to attend Westerly Public Schools at a tuition rate established by the School Committee. Transportation for non-resident students will not be provided.
- 1.3 Parents or guardians who will be leaving Westerly prior to the end of the school year may request, in writing, permission to allow their children to attend Westerly Public Schools in accordance with the provisions of Rhode Island General Law 16-64-8. When a student changes his/her residence during the course of a semester, the student shall be allowed to complete the semester in Westerly. If the student is a senior or about to enter his/her senior year, the student shall be allowed to complete his/her senior year in Westerly as long as thestudent has sufficient credits which will enable him/her to graduate upon completion of oneadditional year.

Parents or guardians who will be moving to Westerly soon after the school year begins may request, in writing, permission to allow their children to attend Westerly Public Schools. Saidrequest must include any Purchase and Sale Agreement or Lease Agreement for the intended place of residence and a projected date of occupancy for the residence. Parents will be required to pay tuition beginning on the first day and must make, at a minimum, payment for the quarter. If the parents take up residency in the community within forty-five (45) school days from the start of school, the tuition will be refunded in full. If residency takes place afterthe forty-fifth (45th) school day, tuition will then be charged on a per diem rate for all days attended as a non-resident.

2. Procedure

- 2.1 Affidavit of Residence will be required to be completed by all enrolled students.
- 2.2 Each principal shall submit to the Superintendent of Schools the name of any student inhis/her school whom he/she suspects may not be residents of Westerly.
- 2.3 The Superintendent shall investigate each referral to insure residence requirements areenforced.

Adopted: October 3, 2001

Central Registration Office

23 Highland Avenue Westerly, RI 02891 401-315-1509 Fax: 401-348-2707

AFFIDAVIT OF RESIDENCE

Must be completed within 48 hours (two business days)

Must be signed in the presence of a Westerly Public Schools Central Registration Notary.

he undersigned, being a parent or duly appointed guardian of un-emancipated minor, hereby certifies that the following information is true, complete and accurate. It is understood that this formation is sought and will be called upon by the Westerly Public Schools for the purpose of determining the residence of the uned child for school purposes.
The School Committee requires proof of residency documents such as lease/rental agreement, electric bill, etc.
ame of child
hild's residence
ength of child's residence at this address
ame of child's parents(s)
arent(s) address
parents reside in a different city or town, which parent has actual custody of the child?
ame of legal guardian
uardian's address
uardian appointed by
oes child reside with parent or legal guardian?
child does not reside with parent or legal guardian, with whom does child reside?
ease state relationship to child
hild's residence during last school year
child does not reside with parent or legal guardian, please state reason(s)
understand that only residents of the Town of Westerly who are otherwise eligible are entitled to be educated by the Town of Vesterly without charge.
ffiant
TATE OF RHODE ISLAND, COUNTY OF WASHINGTON
be his/her free act and deed. day of, by the above named individual be his/her free act and deed.
Notary Public

Westerly Public Schools

AUTHORIZATION FOR RELEASE OF CONFIDENTIAL INFORMATION AND REPORTS

Check mark indicates requested forms

I hereby authorize the Westerly Public Schools to obtain/release the following information as marked for the purposes of student registration:

Proof of immunizations

Proof of physical

	Lead screening	
	Vision screening	
	PPD results	
	Other:	
Records	are to be released from:	
Name o	f Doctor:	
	s:	
Phone:	Fax:	
without f This auth	hade concerning such release; and state that any information given or received shall not be further first obtaining my additional written consent. Horizotion may be withdrawn by written notice at any further time. This authorization will expire six law. Mechanical reproduction of this authorization may be accepted as if an original.	
Student	s Name:DOB:	
Current	Address:	
Consen	ted by:	
	Print Name Date	
Relatio	nship to student:	

Refused: ______ Date: _____



Department of Health

Three Capitol Hill Providence, RI 02908-5097

TTY: 711 www.health.ri.gov

Permission to provide information to KIDSNET

KIDSNET is a Department of Health information system containing healthcare information, including immunization and lead screening records. The information is shared with authorized healthcare professionals like school nurses and doctors to help assure that children are up to date on immunizations and other preventive health services. Signing this form gives your school nurse permission to share your address and/or immunization information with KIDSNET to help coordinate your health care and assure you have met the immunization requirements for school entry.

I,, here	eby consent and grant to
(name)	permission to provide
(name of school)	permission to provide
Check all that apply:	
Address	
Immunization information	
purpose of health care coordination, including cor	NET Program, 3 Capitol Hill, Providence, RI 02908 for the respondence with parents or guardians and assuring that all nunization status have complete and accurate information:
Student Name:	
Mailing Address:	
	e student's parent or legal guardian agrees to permit the release
Signature of Parent/legal guardian (for students under age 18)	Signature of student (for students 18+ years of age)
Printed name of Parent/legal guardian	Printed name of student
Date:	Date:

State of Rhode Island and Providence Plantations

Medical and Developmental History Form

Name of Child	Date of BirthMF					
Address	Telephone Number					
Mother's Name	Father's Name					
Address	Address					
Address(if different from above)	Address(if different from above)					
Physician	Date of last physical exam					
Child's family includes:						
Brothers (name and date of birth)	Sisters (names and date of birth)					
The following medical and developmental his the information learned will help in planning	story is confidential. Your responses will be shared with professional personnel only if your child's educational program.					
1. GENERAL HEALTH HISTORY						
Please check any of the following problems the	nat your child may have experienced:					
Allergy to insect stingsAllergies (other than above)AsthmaInhaler?	Other:					
Cerebral Palsy Epilepsy	Diabetes Heart Condition					
Orthopedic	Speech Defect					
Hearing Problem	Vision Problem					
Urinary Problem	Surgeries or Hospitalization?					
Other (please specify)						
If your child is currently under treatment or exinformation about current treatment including	xperiencing any medical conditions, please describe the current problem and include any medication, restrictions, etc.					
Please list any immunizations, communicable past year:	e diseases, serious injuries and/or operations or hospitalizations your child has had in the					
requires a completed physician's form (WC	o be administered to your child by a school nurse/teacher during school hours D-123) from the prescribing physician. A copy of the Administration of Medication chools Policy Relating to Administering Medication to Children in School is					
Signature	Relationship					

Westerly Public Schools
Addendum to Medical and Developmental History Form

TO BE FILLED OUT ONLY IF REGISTERING A STUDENT FOR PRE-SCHOOL OR KINDERGARTEN.

Name of Child	_		
Date of Birth	M	F _	
Were there any unusual circumstances during pregnancy, labor, birth (caesarian delivery, forceps, prematurity, oxygen required			
If yes, please explain			
Child's Birth Weight			
Language Development			
At what age did your child first begin to speak? Give approxima First words: Two or three words together Sentences	te age if you do	not remember	r the exact age:
Does your child: 1. Stutter? 2. Have difficulty expressing ideas and concepts? 3. Have difficulty being understood by other people? 4. Participate in a speech or language therapy program?	<u>YES</u>	<u>NO</u>	
What years? Provider			
Motor Development			
This child began walking at age (if guess, label as such) Age_			<u> </u>
Do you feel your child has adequate large muscle coordination?	YES	<u>NO</u>	:
Does your child: 1. Catch a ball thrown to him/her? 2. Enjoy physical activities? 3. Lose balance, trip and fall more often than normal? 4. Have difficulty running? 5. Usually walk on tiptoes?	YES	<u>NO</u>	————————————————————————————————————

Westerly Public Schools Addendum to Medical and Developmental History Form

Visual Development		MEG	NO	
TT		YES	NO	
•	examined by an eye doctor?			
w nen?	By whom?			
Results	11 10			
Glasses presc	ribed?			
Does your child:		YES	NO	
1. Squint?				
2. Have eyes that	turn in?			
3. Have eyes that	turn out?			
4. Sit very close t	to the television?			
5. Rub eyes a lot			Turn head t	o use
primarily one	eye?			
	e of head when looking at others?			
Hearing Assessment				
Treating rissessment		YES	NO	
Has your child ever had a	any ear/hearing examination/treatment?	——		
When?	By whom?			
Results	Date			
Tubes in ears?	Date			
		YES	NO	
Do you suspect your chil	d has any hearing problems?			
Does your child:				
1. Seem to have of	lifficulty hearing?			
2. Turn up the TV	V louder than others?			
3. Seem to favor	one ear over the other?			
4. Jump or appea	r to be more startled than others			
if there is a su				
5. Seem to hear y	ou if you talk in a whisper?			
•	loudly or repeat frequently?			
•	sed in following more than two verbal			
directions at a				
	remembering things for a long time?			
	remembering things for a short time?		<u> </u>	

Westerly Public Schools
Addendum to Medical and Developmental History Form

Social Development

Does your child:		YES	NO	
1. Have regular playmates the same age	2?			
2. Have difficulty getting along with o	ther children?			
3. Prefer to play with other children in	stead of alone?			
4. Become easily frustrated?				
5. Cry often?				
6. Have frequent temper tantrums?				
7. Become frequently irritated or mood	ly?			
8. Become upset by changes in routine	?			
9. Demand much individual adult atter	ntion?			
10. Accept discipline and limits?				
Is there any other information that will help	o us understand this child?			
+++++++++++++++++++++++++++++++++++++++	++++++++++++++++	+++++++++	++++++++++	+++++
Previous School Experience (including Pre	school)			
Year	Name /Location of School	ol.		
2 002	T (wind) = 5 cm of a const			
Would you like an individual conference w				_
Other (please specify)				
Thank you for your patience in filling out to	his questionnaire.			
		_		
Signature	Relationship	Date	<u> </u>	